

**SOUTH PORTLAND SCHOOL DEPARTMENT
SECONDARY SCHOOLS FACILITIES COMMITTEE**

February 15, 2007

MEETING NOTES

These notes were prepared by Polly Ward to the best of her understanding. If you find any inaccuracies, please contact the Superintendent of Schools Office at 871-0555 within one week after receiving the notes.

Present: Dennis Welch, Ralph Baxter, Scott Pakulski, Wendy Houlihan, Kevin Woodhouse, Jake Viola, Dan Cecil, Carrie Hall-Indorf, Ellen Brasier, Ralph Cabana, Randy Martin, Jeanne Crocker, Suzanne Godin, Ralph Baxter, Jr., Kathy Germani, Molly Aldrich and Polly Ward.

1. Welcome - review of agenda
 - Wendy introduced Suzanne Godin as next Superintendent of Schools
2. Approval of minutes from February 1, 2007
 - The minutes were approved with one change
 - June-July
Voter Registration at SPSHS – not at Project Graduation
3. Update re questions from last meeting
 - School Board accepted the plan with great thanks to the Committee
 - The plans for the High School were displayed outside the Auditorium and Jake attended 6 Footloose productions and answered questions about the plan
 - Wendy distributed Questions/Comments for School Design that were collected at Footloose
- i. Costs associated with sequence of construction schedule if Beal gym is renovated
 - Scott handed out an analysis of the new Gym v. Beal Gym
 - The Total Beal Gym Renovation needs to be revised to include costs of elevator and new bleachers – probably about \$150,000
 - Need to know how much seating will be lost if have to replace the bleachers with accessible bleachers
 - Current bleachers no longer have locking mechanisms to lock them in place when open
 - Cannot bring bleachers out the entire way when teams are seated along the side
 - If renovate the Beal gym we need to add additional spaces that have been included with the new gym

- ii. Consequence of loss of gym for an extended period of time
 - If renovate the Beal Gym will be beginning in June 2010 and last for 8-9 months
 - Impact on the Recreation Department during the summer months
 - Impact on the Phys Ed program for the entire period of time
 - Impact on Athletic program and practice times
 - iii. Looking for electronic schemes that can be posted on web
 - Dan handed out a list of items that he suggest should be on the website
 - iv. Cost of new gym vs fully upgrading Beal
 - See sheet Scott provided – needs to be updated based on Committee comments
4. Timeline: First steps to consider getting materials & figures ready to send to City Council for June CIP
- Meet with Planning Board before presentation of CIP
 - Meet with Council in March/April for workshop on the project
5. Review of timeline steps from last meeting: Additions / Changes
- Ralph Baxter provided data on the age ranges for people who vote absentee ballot
 - Timeline suggestions – add to work plan
 - September
 - Mailings
 - Purchase Mailing lists
 - Mailing Service
 - Move Community forums from October to September
 - Visit senior housing
 - We have been invited to Millcove Senior Housing
 - March/April
 - Going forward, a piece on the project in the newsletter – same for all the newsletters
 - First article
 - The whys
 - Board Approval
 - Big Picture
 - Work on Script for presentation – April/May
 - The Committee will need to have a budget for printing and mailing
 - Think about who should be the spokesperson(s)

6. Separation of roles - who does what?

- People who are not on the Committee who can lead the campaign to get a Yes vote
- The Committee provides the factual information

7. Other

- Questions for the Web Site
 - “Why didn’t you apply for State Funding for the High School?”
- i. Continue prep of middle school application to submit to the State

Next meeting: **March 29, 2007**: 6:30 – 8:30 p.m. SPHS library