

**SOUTH PORTLAND SCHOOL DEPARTMENT  
SECONDARY SCHOOLS FACILITIES COMMITTEE**

October 25, 2007

**MEETING NOTES**

These notes were prepared by Polly Ward to the best of her understanding. If you find any inaccuracies, please contact the Superintendent of Schools Office at 871-0555 within one week after receiving the notes.

Present: Jeanne Crocker, Steve Bailey, Scott Pakulski, Jake Viola, Ellen Benson, Suzanne Godin, Ralph Baxter, Dave Brochu, Carrie Hall-Indorf, Coral Sandler, Randy Martin, Ralph Baxter, Jr., and Polly Ward.

1. Welcome – review of agenda
2. Approval of minutes from October 11, 2007
  - Approved
3. Updates: informational brochures (inserts, locations, neighborhood deliveries), tours, presentations, and displays.  
Next Week
  - Totes – get out to vote
  - Middle/High/Elementary School announcements
  - Student Meeting – Jake and Coral
  - Coral and her friends will help Molly distribute the Small School area brochures
  - Suzanne will do a memo to music folks offering a meeting with Suzanne, Dan/Scott
  - Flyers
    - Brown, Dyer and most of Kaler has been done
  - Ralph has signs that people can put on their lawns
4. Community Forums
  - Tape of the first forum still needs some revision
  - Another video done by George Murray, Scott Pakulski and Steve Bailey is running on Channel 3
  - A question has arisen about how much of the additional square footage is being driven by the fact that this is in part a renovation – Scott and Dan provided good answers to this.
  - Suggestion that we say what the planned size is and how this tracks with Planning Decisions enrollment projections – only 1800 square feet over the total number needed based on the space allocation workbook used to determine needs.

- List of day care providers – send to Susan Adams
- Will tape Monday night Community Forum
  - Key Points
    - Bonding/debt
    - Site
    - Square Footage

5. On-going communications

6. PAC update?

- PAC is putting together a Press Opportunity on 11/1/08 at 1.30 if it's okay
- Day care lists to Susan Adams to provide PAC/Brochures

7. Timeline update – next steps/last push

8. Other

- Voter registration was done at the High School last week
- In the afternoon of Election Day might be a good idea if students could be out near the “Vote Yes” signs

\*\* Next meeting: **November 8, 2007** SPHS Library – Celebration