

**SOUTH PORTLAND SCHOOL DEPARTMENT  
SECONDARY SCHOOLS FACILITIES COMMITTEE**

August 2, 2007

**MEETING NOTES**

These notes were prepared by Suzanne Godin and Dave Brochu to the best of their understanding. If you find any inaccuracies, please contact the Superintendent of Schools Office at 871-0555 within one week after receiving the notes.

Present: Ralph Cabana, Ralph Baxter, Jr., Ralph Baxter, Jeanne Crocker, Dan Cecil, Scott Pakulski, Dave Brochu, Suzanne Godin, Coral Sandler, Jake Viola and Steve Bailey.

1. Welcome – review of agenda
2. Approval of minutes from July 19, 2007
  - Approved
3. Review of Informational Brochure
  - Scott and Dan are available to meet with/PAC to support their work in September. Craig will contact Scott and Dan
  - Graphics are up to date on the website
  - The brochure needs to be completed by the third week of August
    - Has to be factual – no advocacy for the project
    - First page should explain that the process has taken two years to lead to this project.
    - Assignment for committee
      - How will the overall project benefit the South Portland Community?
      - What would be the tax impact on the average house – Polly
        - Impact = extra dollars/\$1000 valuation
        - # cups of coffee
        - Payments peak in the second year and decline in the next 18 years
        - Average house value = \$240,000
      - How to accommodate future student enrollment growth?
    - Homework – Everyone read through for editing – Final edit August 16<sup>th</sup>
  - Distribution – Bulk Mail – Distribute Community wide. Last week of August/First week of September
  - Open Houses and Building Functions
  - Need to Address:
    - Why is a second gym required?
    - Why are we doing the project? – 1<sup>st</sup> page

- Homework - Everyone to send 2-3 pictures to Suzanne with identification of students for inclusion in brochure.
  - Beginning of video – Need to have a shot of kids during class change and a shot of the café serving line at lunch – Preseason Pictures
4. Review of FAQ's for website posting
- Information from the Brochure will be used to update the FAQs
5. PAC update
- Email from Craig – the committee answered the questions raised in the email(see sheet)
6. Timeline update – next steps
7. Other
- VFA: Dave presented cost estimates for 2008-2012 of building system replacements that will be needed at the High School. Equal approximately 8 million.
  - Scott presented a 90 second aerial animation depicting a virtual tour of the proposed building.
  - Displays
    - For Rec. Center, Main Library and City Hall
    - Shrink Wrap with plastic?
    - How to secure easels? Velcro? Dave and Suzanne
    - Dave will pick up partitions from Ralph Baxter Jr.
  - Maria Sorenson – remind committee members about meeting dates and the upcoming schedule.
  - Tour video – talk about at 8/16/07 meeting

Next meeting: **August 16, 2007** – 6.30 SPHS library