

**SOUTH PORTLAND SCHOOL DEPARTMENT
SECONDARY SCHOOLS FACILITIES COMMITTEE**

March 25, 2010

MEETING NOTES

These notes were prepared by Polly Ward to the best of her understanding. If you find any inaccuracies, please contact the Superintendent of Schools Office at 871-0555 within one week after receiving the notes.

Present: Molly Aldrich, Steve Bailey, Ralph Baxter, Jr., Maxine Beecher, Tom Blake, Jeanne Crocker, Kathy Germani, Suzanne Godin, Carrie Hall-Indorf, Ross Little, Randy Martin, Eric Mills, Scott Pakulski, Dan Robbins, Gene Swiger, Polly Ward, Megan Welter

Guests: Susan Adams, Sara Goldberg, Don Russell, Rick Wright

1. Minutes of February 11, 2010
 - Approved
2. Report of the Communications Sub-Committee
 - Suzanne reported on the meeting of the Communications Sub-Committee
 - Agenda for the Communications Sub-Committee
 1. Solicit a commitment to the effort to develop support for the project
 2. Identify goals and objectives
 3. Identify core messages and actions as well as a calendar
 4. Identify the roles of the Board of Education, SSFC and the Partnership in the project.
 - SSFC needs to know where the existing Partnership stands on this project
 - It was recommended that a Communications Planning Workshop be planned. Conduct the workshop sometime in April, then 30 days to put together the communications plan. Don can do this. Don has agreed to work with the Sub-Committee through early June. The goal is to have a plan by that time.
 - There are costs associated with a communications plan
 - Polling or surveying – don't do anything until we have some traction from the communications plan
 - Need to do polling after the education portion has been presented
 - The best way to educate the public about the needs for the high school would be through a separate community organization – grass roots
 - Try to expand the Sub-Committee – need broader, diverse members of the community.
 - Have a dozen or so people attend the workshop, but diversity is important.
 - Getting names for the group to attend the workshop: give Maria the names of people who fit the categories that Don mentioned by Friday, April 2, 2010.
 - Parents of public school children
 - Elderly and retirees
 - Adults with no children
 - Parents with children not in public schools
 - Have the workshop meeting by about mid-April

- Don will have the Communication Plan draft in 3-4 weeks after the workshop. He anticipates that he will bring the plan back to the SSFC at its May 20th meeting.
 - Jeanne reported on the progress of the USM video production students – they have been to the High School about 6 times and will be there twice next week, then will be going to the editing room
 - Steve spoke about the presentations to the Board of Education in February and March
 - Don said his professional opinion would be to go to referendum in June 2011
 - The SSFC needs to make recommendations soon on the date of the referendum – this is needed in order to develop the calendar
 - Next meeting – April 8 – the SSFC will address and make a recommendation on the date of the referendum
3. Update on the Progress of the Middle School Applications
- Polly reported on the status of the development of the 2 Middle School applications
 - The plan is to refine the 2 applications and then send them to Harriman for their input. The goal is to have the plans back from Harriman for the SSFC to review in May, to the Board in early June and then to the State Department of Education by the deadline.
 - First review has been conducted, primarily of Memorial
 - Next meeting is scheduled for 3/30/10
4. SPHS Construction Scenarios
- Dan Robbins provided scenarios for \$25 M, \$31 M, \$36 M, and \$43 M
 - \$25 M and \$30 M – may be unable to be approved by the State regulatory agencies
 - \$35 M will not get us the classrooms that we need
 - The Committee should revisit the suggestions from the meeting in January
5. Other, including comments/questions from the public
- It is critical for people to understand the capital improvements needs of the building
 - We need to clarify that the CIP requirements included in the 1-3-5 year plan are already needed just to get to a code compliant building so that \$24 M is the amount that will get us to a full new building that is energy efficient, and that meets educational programming needs.
6. Next meeting:
- April 8, 2010 – SPHS Library, 6:30 - 8:30 P.M.

PSW/labm