

SOUTH PORTLAND SCHOOL DEPARTMENT  
SECONDARY SCHOOLS FACILITIES COMMITTEE

October 22, 2009

**MEETING NOTES**

*These notes were prepared by Polly Ward to the best of her understanding. If you find any inaccuracies, please contact the Superintendent of Schools Office at 871-0555 within one week after receiving the notes.*

Present: Ralph Baxter, Jr., Greg Marles, Gene Swiger, Suzanne Godin, Ralph Cabana, Steve Bailey, Jeanne Crocker, Kathy Germani, Megan Welter, Dan Cecil, Randy Martin, Scott Pakulski, Tom Blake, Mary Aldrich, Carrie Hall-Indorf, Polly Ward.

Guests: Roger Allen, Peter Stocks, Rick Carter.

1. Minutes of October 8, 2009  
Approved.
2. Harriman – 3 meetings over the last 2 weeks.
  - 10/14/09 – meeting on site and maintenance items.
    - Concerns about some of Athletics components.
  - 10-16-09 – meeting with City staff to share and discuss revisions to the plan since the referendum. Scott provided notes from this meeting.
    - Questions about monitoring of the annual storm water treatment plan – Pollution Abatement/Water Resources annually clean out all of our catch-basins.
    - Parking now 298 – plan takes us to 380 and it is more consolidated.
  - Suzanne met with Kevin today due to the need to address the impact of reducing Athletics/PE real estate.
    - Suggested meeting between Scott and the coaches with Kevin in the room – rather than Kevin being the conduit between the staff and the architects. This will take place twice on 11/3/2009 to address the outside issues from 2:30-3:30 and indoor issues from 3:30-4:30.
  - Suggested that we hold another abutters group meeting.
  - The field issues are really impacted by the lack of the artificial turf field – if there were a separate capital campaign to support the artificial turf field the field concerns could be eliminated.
  - Continuing program reviews:
    - Plan improvement – suggestion for secondary entrance for the on-campus and life skills programs – this was able to be accommodated on the Mountain View side of the building.
    - Added a teacher's room on the first floor.
    - Added a third Alternative Ed classroom.
    - Added a Technology Integration office needed for charging, storage, and repair of laptops.
    - To get the laptop space – moved the public access channel space over next to the video classroom.

- Move all of the athletic rooms in the same area of the lower level.
- Switched Tech Ed/Robotics with the exercise and weight rooms to move all of the athletic rooms in the same area of the lower level. This permits creation of a couple of office spaces for supervision. This will be the plan that Scott will work with Kevin about.
- 2<sup>nd</sup> floor plan – a work in progress – trying to form the spaces into functional arrangements for teams.
- Meetings needed:
  - Parks and Recreation
  - Public Works
  - DEP
  - State Fire Marshall
  - Abutters
  - Continuing Program Review

3. Joint Meeting of the City Council/Board of Education.

- Suzanne reviewed the outline of the SSFC presentation to the Board and Council on 10/26/09.
- Tom suggested combining all of the questions until after the community question portion of the meeting so that they can be answered most effectively.
- Tom said that we need to provide a dollar range to the Council since it was in the newspapers.
- Discussion of the City Council workshop on requiring LEED Certification/Standards.
  - There is an impact on the budget for the building, the initial cost is approximately \$40,000 - \$60,000.
- The joint meeting will be taped but will not be live.

4. Communications

Suzanne has been in touch with 2 marketing firms.

- One will have a proposal to Suzanne on 10/23/09 – anticipate that some of the work will be pro-bono.
- Other – Office of Public Affairs at USM to see if there is someone who would be interested in working on this as an internship or project.
- Megan has explored Social Networking sites to get our word out – talked to Dillon and Facebook seems to be the way to go.
  - Can build in links to the web page so people can see our plans. Can create as an open page.
- Look for an update on communications when we meet in two weeks.

Comments/Questions

Peter Stocks – feedback and comments from community is pretty negative.

A suggestion that the Board hire a Public Relations firm.

Lots of support in community for a green building.

A concern about size, square footage, cost – compared to the other High Schools that have been built recently.

Rick Carter shares Carrie's concern about the City deciding to go to LEED Certification at the same time that we are determining the amount for referendum.

Is there any funding on the City side to help the High School meet LEED Certification?

5. Other

Need to have the LEED discussion sooner rather than later

Could we determine a % of the total cost that LEED Certification would cost.

Dedicate a large portion of the 11/19/09 meeting to discussing the LEED Certification standards.

- Formally invite School Board and City Council.
- Brief update on 11/5/09 on LEED standards by Dan Cecil.

6. Next meeting: November 5, 2009 SPHS Library 6:30-8:30PM

Update from Harriman on program reviews.

Middle School application.

Communications Plan

Update on LEED standards.