

SOUTH PORTLAND SCHOOL DEPARTMENT SECONDARY SCHOOLS FACILITIES COMMITTEE

November 5, 2009

MEETING NOTES

These notes were prepared by Polly Ward to the best of her understanding. If you find any inaccuracies, please contact the Superintendent of Schools Office at 871-0555 within one week after receiving the notes.

Present: Steve Bailey, Ralph Baxter, Maxine Beecher, Tom Blake, Ralph Cabana, Jeanne Crocker, Kathy Germani, Suzanne Godin, Carrie Hall-Indorf, Carol Marcoux, Greg Marles, Randy Martin, Scott Pakulski, Gene Swiger, Polly Ward, Megan Welter, Kevin Woodhouse

Guests: Susan Adams, Roger Allen, Rick Carter, Sara Goldberg, Ross Little, Al Livingston

1. Agenda and Minutes of October 22, 2009
 - Minutes approved
2. Recap of the joint meeting of the City Council and Board of Education
 - Need to get information on the difference between LEED Certified and meeting LEED Standards
 - Continuing need to clarify the difference in cost from June v. November referendum – for starting work in the fall v. the spring and the impact on kids
 - There is a difference in getting Council support for the process and support for the bond – the lecture hall was a positive point for support for the bond
3. Harriman report and update
Reschedule the Green Building introduction to November 19, 2009

Meetings this week between Harriman staff and South Portland Schools Staff:

November 2 Meetings:

Classroom review with Jeanne and Suzanne

- Looking for vertical efficiencies
- Looked at how teams were set up, project rooms and prep rooms
- Looked at the Auditorium Lobby upstairs where there is a ticket booth that isn't used – how can this be changed now that the lower floor lobby has been expanded
- Reviewed phasing to make sure that there are sufficient areas for students
- As part of the 11/2/09 program review, there was discussion of the trees on both Highland Avenue and Mountain View Road
- Rehab of the old building
 - 1st Floor – moving and changing rooms
 - 2nd Floor – keep the classrooms pretty much as is – need to rehab the bathrooms and bring them up to code
 - Not talking about putting new windows in the 50's building
 - The roof of the 50's building is still an open question

- Need to have a list of items deferred or considered for another source of funds including the Beal Gym roof

Met with Martha Spencer regarding the cafeteria layout

- Planned flow worked well for Food Service Director
- Included booth seating and movable table storage
- Recycling for the entire school, as well as for the kitchen;
- Possibility of daylighting with skylights over the corridor and over the serving areas

November 3 Meetings:

Met with Kevin, 4 coaches, 3 PE teachers to see what could be improved in the Athletics areas

- Looked at moving the baseball field to Wainwright, this permits consolidation of track event areas; provides for 2 practice football fields – one sized for field hockey
- Inside the building, there is a continuing need to refine the Athletics/PE space – need to have another meeting with Kevin

On Monday, November 9, 2009, there will be a meeting with Robotics and

Tech Ed

4. Middle School Application updates

- It is still projected that the State will release the applications on November 15
- State has identified over \$1 Billion in needs statewide

5. Communications Plan

- Suzanne has been in discussion with a marketing company and will have a proposal for 11/19/09
- Discussions with Biddeford have identified the student video as the most effective strategy for getting public support

6. Other

- Membership – There is a community member who would like to be part of the Committee. However, he cannot make Thursday meetings. He may be asked to be a critical eye; look at things between meetings.
- There may be a misunderstanding that the funds in the 1-3-5 year plan would fix all of the items in the NEASC report.
 - We need to be clear about what in the 1-3-5 year plan would address the items in the NEASC report – what is left in the NEASC report that will have to be done
 - If Scarborough is the closest to our project, what are the differences between the Scarborough project and ours – can we restate Scarborough in today's dollars
- Do we have enough shower rooms? Are they used?

7. Public Comment

- Need a meeting on security issues
- Need more information on the Communications plan
- Need to be clearer about the number of actual entrances/exits
- Need to take a very serious look at the things we aren't putting into the referendum – must have a plan for these
- A concern was expressed about eliminating the emergency exit onto Highland Avenue – in the current plan this will be improved and available for emergencies

- Concern was raised as to whether or not the plan addresses the ability to get things in and out of the Auditorium – clear access is provided in the current plan
- Lower locker room – do we have enough locker room space for officials

8. Next meeting: November 19, 2009 SPHS Library 6:30 – 8:30 p.m.

- Program Review
- Communication Plan Proposal
- Middle School Applications
- Green Building Technology