

**SOUTH PORTLAND SCHOOL DEPARTMENT
SECONDARY SCHOOLS FACILITIES COMMITTEE**

September 10, 2009

MEETING NOTES

These notes were prepared by Polly Ward to the best of her understanding. If you find any inaccuracies, please contact the Superintendent of Schools Office at 871-0555 within one week after receiving the notes.

Present: Steve Bailey, Randy Martin, Dan Robbins, Greg Marles, Dan Cecil, Ralph Baxter, Jr., Suzanne Godin, Scott Pakulski, Megan Welter, Ellen Benson, Ralph Cabana, Kathy Germani, Maxine Beecher, Molly Aldrich, Polly Ward.

1. Introductions

2. The Committee reviewed the charge from the Board.

- Finalize H.S. Renovations plan for June 2010 vote.
- Prepare M.S. application with the idea that the State may open applications for major school construction projects this fall.
- Develop a communication plan.

3. Current information

H.S. projects completed this summer.

- Fire detection upgraded.
- Fire doors in Annex upgraded.

M.S. projects completed this summer

- Electrical entrances.
- Fire detection upgraded.
- Memorial – bolted walls to the building.

H.S. dehumidification study.

- Running fans 24 hours per day.
- Using the data in the humidity controls that are not completely accurate – need to continue to gather true data.
- The water infiltration project that was done in 2008 may have had a role in reducing the humidity in the Auditorium.
- Developing an Energy Savings Performance Contract – plan to use savings from that to make renovations to save energy.
- The work done this summer at the H.S. represents very small steps toward meeting the items identified in the Accreditation Report.

High School:

- Reviewed the history of the project since the initial referendum.
- The City is going to divert some of the storm water run-off from under the H.S. to the storm drain on Mountain View Rd.
- Reviewed the components of Scheme L. which reflects fewer square feet and less cost than the plan that went to referendum.

Next steps for the High School Project

Dan Robbins will put together an action plan of next steps.

- Revisit program designed for building.
- Update traffic studies.
- Revisit cost estimates.
- Look at the green options for the school that reflect the progress in that area since last fall.

Make-up of the committee – fairly stable membership.

Communication Plan – have tried a number of different approaches to get the word out. What is the message that will resonate most with South Portland residents?

School Construction applications.

DOE will be opening applications sometime later this fall and may have a new rating system.

Suzanne is on the Superintendent's Construction Sub-committee and will be attending meetings to see what the State is planning to do in this area.

Suggestion that we could split the committee into 2 working groups that may meet for a portion of the regular meeting-a H.S. Sub-committee and a Middle School Sub-committee.

Suggestion to use social networking technology to communicate with people who we don't reach through other media.

There was a suggestion that we might tap into community resources to help craft our communication plan.

Next meeting: 9/24/09 6:30PM – 8:30PM S. Portland High School Library.

- Green technology
- School Construction Application Process
- Work Flow Plan
- Communication Plan
 - Communicating with the City Council

PSW/nlf